

# 2026 TAC LGGP - Infrastructure Application Form

## Form Preview

### Introduction

\* indicates a required field

Thank you for your interest in the **Infrastructure category** of the TAC Local Government Grant Program.

Grants of up to **\$100,000 (ex. GST)** with a conditional 1:1 contribution from the LGA are available to implement cost-effective road safety infrastructure designed to reduce crashes involving pedestrians and cyclists.

Local Government Authorities are welcome to submit one Infrastructure application per funding round.

Before commencing this application, please ensure you have read and are familiar with the [Funding Guidelines](#).

Incomplete applications or applications received after the round close at **3pm Wednesday, July 22**, will not be accepted.

### TAC support

If you have any questions, please do not hesitate to contact the TAC Road Safety Grants Team at [lgagrants@tac.vic.gov.au](mailto:lgagrants@tac.vic.gov.au).

If contacting us regarding your application, please reference the application number below:

#### Application Number

This field is read only.

The identification number or code for this submission.

### Technical support

TAC staff involved with each of the grant programs are not technical specialists. If you experience technical difficulties (e.g. you can't submit the form), then you should make contact with the SmartyGrants help desk to help resolve your query.

E-mail: [service@smartygrants.com.au](mailto:service@smartygrants.com.au) Phone: (03) 9320 6888 Support Desk Hours: 9:00am - 5:00pm AEST (Monday - Friday).

### Eligibility criteria

To be eligible for funding:

1. Applicants must be a Victorian Local Government Authority (LGA).
2. Applications to the Infrastructure and Analysis categories must be primarily focused on road safety issues relating to cyclists and/or pedestrians and on local government managed roads.

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3. Applicants to the Infrastructure category must match TAC funding on a 1:1 basis.
4. Applicants must provide evidence of appropriate insurance as outlined in the Funding Guidelines.

**Please confirm you meet all eligibility criteria outlined above. \***

- Yes - eligible to apply  No - ineligible to apply

### Previous TAC funding

**Have you received funding from the TAC for the project you propose? \***

- Yes  No

For example, have you received funding from previous rounds for an analysis or strategy project?

**Please provide details of the funding received. \***

Word count:

Must be no more than 75 words.

**You are ineligible to apply for this grant program.**

Please review your answers above or contact the TAC Road Safety Grants Team [lgagrants@tac.vic.gov.au](mailto:lgagrants@tac.vic.gov.au) to discuss your application.

## Local Government Area (LGA) Details

\* indicates a required field

**Name of LGA \***

**How is your LGA classified? \***

**Name of LGA (if it differs from the one selected above)**

Organisation Name

**ABN \***

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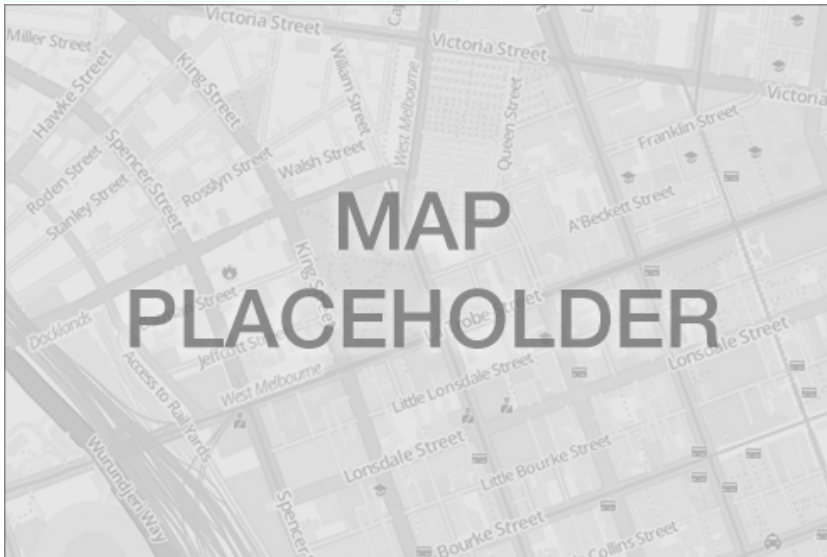
The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

### Applicant Primary Address \*

Address

NOTE - When entering address, use drop down function to select address, do not manually enter. Address must be a street address, not PO Box. Map pin can be moved to find location.

### Primary project contact person

#### Name \*

First Name

Last Name

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**Position \***

**Phone number \***

Must be an Australian phone number.

**Email address \***

Must be an email address.

## Secondary project contact person

**Name \***

First Name

Last Name

**Position \***

**Phone number \***

Must be an Australian phone number.

**Email address \***

Must be an email address.

## Child Safe Standards

The [Social Services Regulator \(SSR\)](#) is an independent statutory authority that exists to safeguard the rights of children and young people as well as people who use social services in Victoria.

**Will your project involve children and/or young people? \***

Yes

No

**Does your Council have Child Safe Standards? \***

Yes

No

We may require evidence of this if successful.

## Criterion 1 - Improving local community road safety and Safe System alignment (30%)

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\* indicates a required field

Questions in this section will be assessed against Criterion 1.

Press **maximise** to see boxes or tables in full. Remember to press **save** regularly.

### Project need

**What is the title of your project? \***

**What is the local road safety issue you have identified? \***

Word count:

Must be no more than 100 words.

**Short project description \***

Word count:

Must be no more than 50 words.

Use the table below to assist with outlining road user volumes (i.e. Traffic Counts)

Data source	Road user volume
i.e. Pedestrian observation counts over 5 hours	

**Please upload evidence that demonstrates the need for this project. \***

Attach a file:

Documents may include reports, photographs/ images, letters of support or other items. Maximum 25MB, recommended size no bigger than 5MB.

### Project location

**Select which area/s that apply to the project location. \***

- Activity Centre  Remote - rural area  
 Metro area  School area

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- Public transport hub
  - Regional City
  - Regional Town
  - Shopping Precinct
  - Other:
- Multiple selections permitted

### Project beneficiaries

#### Which road user group will benefit most from your project?

- Pedestrians
  - Cyclists (non-powered)
- Multiple selections permitted.

#### What types of pedestrians will benefit from this project? \*

- Non specific
  - Elderly
  - Parents/Carers
  - Public Transport Commuters
  - Recreational
  - Students - Primary
  - Students - Secondary
  - Students - Tertiary
  - Other:
- Multiple selections permitted

#### What types of cyclists will benefit from this project?

- Non-specific
  - Commuters
  - Courier/Delivery
  - Recreational
  - Scooters (non powered)
  - Students - Primary
  - Students - Secondary
  - Students - Tertiary
  - Other:
- Multiple selections are accepted

### Schools

List schools whose community may benefit from the project. These may include students, teachers, parents, carers and other stakeholders.

School name	School address
	Address Line 1, Suburb/Town, State/Province, and Postcode are required.

### Project objectives and outcomes

#### How does your project align with Safe System principles and address the road safety issue or need you have identified? \*

Word count:

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Must be no more than 100 words.

Include a summary of who this project is for and how you will address the identified road safety issue or need.

### What are the objectives and anticipated outcomes of your project? \*

Word count:

Must be no more than 100 words.

## Criterion 2 - Project delivery (30%)

\* indicates a required field

Questions in this section will be assessed against Criterion 2.

Press **maximise** to see boxes or tables in full. Press the **add more** or **+button** to add more rows. Remember to press **save** regularly.

### Project plan

#### Project start and end dates

Enter the expected start and end dates for your project.

Please be as accurate as you can be when nominating the dates. If your application is successful, these dates will be used by the TAC to determine the payment schedule for the grant (e.g., your final report will be due 1 month after the project end date and the final payment scheduled approximately 1 month later).

Note that all project activities and deliverables are to be achieved/completed between **1 March 2027 and 1 September 2028**.

Project Start Date \*

Must be a date and between 1/3/2027 and 1/9/2028.

Project End Date \*

Must be a date and between 1/3/2027 and 1/9/2028.

#### Project activity

Describe the activities to be undertaken as part of your project, who is responsible for delivery and when it will be completed.

Some examples include, but are not limited to: project planning; finalise concept designs; community consultation; Develop detailed designs; construction; evaluation; and, other activities.

All infrastructure applications must include indicative dates for:

- Detailed Design stage

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- Construction commencement

**NOTE: Detailed designs must be submitted to the TAC for review and approval prior to commencing construction. The review process usually takes 3 weeks from submission.**

Project Activity	Responsibility	Completion Date
		Must be a date between project start and end date

## Designs and project location

All designs will be reviewed as part of the TAC Local Government Grant Program technical assessment process.

Projects should be developed to the extent that the scope of quantities are known, and the risks are understood and can be adequately allowed for in the cost estimate (preliminary/concept design stage).

Designs should:

- Clearly define the location/extent of where the treatment/s will be installed and provide road name/s and sections (mid-block and intersecting roads) where suitable
- Be provided on a scaled plan consisting of a survey base (or an aerial photo if a survey base is not available) to provide context and show key locations the treatment/s will be supporting (e.g. schools, sports centres, elderly care facilities, public transport facilities, parkland etc.)
- Highlight any existing services and infrastructure that may impact or support the proposed treatment/s (e.g. drainage, kerb ramps, street lighting, street trees, existing footpath network, on-street parking, residential driveways etc.)
- Consider and reference relevant standards, guidelines, and drawing notes to support the proposed treatment/s (e.g. width of new paths, the height of proposed wombat crossing, relevant line marking, and signage to be installed etc.)
- Be supported by photos of the existing environment/location where the treatment/s will be installed.
- Successful applicants will be required to submit finalised designs at the progress report stage (before construction) for review and approval by the TAC.

**Please attach the designs for your project. \***

Attach a file:

Maximum 25mb, recommended size no bigger than 5mb.

**Please provide information to support the designs attached. \***

Word count:

Must be no more than 100 words.

**Please provide the URL link to project location in Google Maps \***

Search for the location in Google Maps, select 'share' function and copy link.

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### Project deliverables

Primary Treatment Type	Quantity
	Must be a number.
Other:	

### Risk management

**Do you have a risk management plan for your project? \***

- Yes
  No

List all of the identified risks associated with the delivery of your project.

Risk	Level of impact	How will this be managed?
		Must be no more than 25 words.

**Please attach a copy of your Risk Management Plan. \***

Attach a file:

Maximum 25mb, recommended size no bigger than 5mb

### Monitoring and evaluation

**Do you have a Monitoring and Evaluation Plan for your project? \***

- Yes
  No

**Please attach a copy of your Monitoring and Evaluation Plan \***

Attach a file:

Maximum 25mb, recommended size no bigger than 5mb

**As you don't have a prepared Monitoring and Evaluation Plan, please outline how you will monitor whether the anticipated project objectives and outcomes are being met? \***

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Word count:

Must be no more than 150 words.

For example: evaluation design approach; methods; types of data that will be collected and analysed etc.

### Criterion 3 - Community engagement and partnerships (20%)

\* indicates a required field

Questions in this section will be assessed against Criterion 3.

Press **maximise** to see boxes or tables in full. Press the **add more** or **+button** to add more rows. Remember to press **save** regularly.

#### Community engagement

**Please tell us about any community engagement activity undertaken in relation to this project to date. \***

Word count:

Must be no more than 100 words.

**What are your next steps in terms of engaging the community? \***

Word count:

Must be no more than 100 words.

**Do you have a Community Engagement Plan? \***

Yes

No

**Do you have evidence of community support for this project? \***

Yes

No

**Please attach your Community Engagement Plan \***

Attach a file:

Maximum 25mb, recommended size no bigger than 5mb

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**Please attach any supporting documentation evidencing community support (e.g. letters of support etc) \***

Attach a file:

Maximum 25mb, recommended size no bigger than 5mb

### Partnerships

Please outline one or more partners and their role and responsibility in supporting delivery of your project (e.g. specific community groups, state government bodies, contractors etc).

Partner	Role and responsibility

### Criterion 4 - Budget (20%)

\* indicates a required field

Questions in this section will be assessed against Criterion 5.

Press **maximise** to see boxes or tables in full. Press the **add more** or **+button** to add more rows. Remember to press **save** regularly.

**Note:**

- **the total amount requested from TAC cannot exceed \$100,000 (ex. GST)**
- **please list all amounts in this section exclusive of GST.**

### Project budget

Please provide a detailed list of all anticipated project costs.

Be as specific as possible and list one expenditure item per line. Examples include items such as: site establishment; earthworks and demolitions; drainage works; concrete works; asphalt works; line marking; signs; landscaping; lighting; others.

If your application is successful, you may be required to provide evidence of these expenses.

Expenditure item	Total cost (ex. GST)	Amount requested from TAC (ex. GST)
List the expense item.	Must be a dollar amount.	Must be a dollar amount.
	\$	\$

**Total project cost (ex. GST) \***

\$

This amount is calculated from the 'Cost' column in the table above.

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### TAC funding request

#### Total amount requested from the TAC (ex. GST) \*

\$

This amount is calculated from the 'Amount requested from TAC' column in the table above. It cannot be more than \$100,000 (ex. GST).

### Income

Please list all funding contributions being made to this project.

This includes the total amount requested from TAC, any other grant funding, co-contributions (e.g. Council financial contribution, schemes etc.) and in-kind support (e.g. volunteer time and its value).

Income source	Contribution/ income type	Contribution/ income amount (ex. GST)
List who is contributing to this income (e.g. Council, TAC, volunteers etc.)		
		\$

#### Total income amount (ex. GST)

\$

This amount is calculated from the 'contribution/ income amount' column in the table above.

### Matched contribution balances

The Council must contribute a **1:1 matched funding contribution** to the amount being requested from TAC.

The matched contribution balance should be zero (0) or a positive amount (this occurs if your contributions are more than is being requested). If it is a negative amount then you have not achieved equal matching and should revise the income and expenditure tables above.

*Matched contribution amount calculation = (total income - TAC funding request amount) - TAC funding request amount*

#### Total income amount (ex. GST)

\$

This number/amount is calculated.

#### Total TAC funding request (ex. GST)

\$

This number/amount is calculated.

#### Matched contribution amount (ex. GST)

\$

This number/amount is calculated.

**As your matched contribution was less than zero (0) you're unable to continue completing this application.**

**Please revise the currency amounts provided in earlier parts on this page.**

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**Please attach any evidence to support your project budget request and outlined income. \***

Attach a file:

For example: quotes; letters of support for co-contributions etc.

## Terms and Conditions

\* indicates a required field

### Insurance

You indicated in the eligibility section that your organisation has the adequate insurances to support this project.

The TAC may request copies of these if your application is successful.

These include:

- Professional indemnity insurance - \$1,000,000.00
- Public liability insurance - \$5,000,000.00
- Workers compensation insurance under the applicable legislation
- Personal accident insurance to cover any risks in relation to the project.

### Privacy Collection Statement

Any personal information collected as a part of this application will be used by the TAC to decide whether to provide you with a TAC Local Government Grant, and to communicate with you about your application and the grant assessment process. As a part of the grant process, your information may be assessed by a panel of subject matter experts from the TAC and from its key Road Safety Partners.

If you do not provide all or part of the information requested, the TAC may not be able to progress your application. You can gain access to the information you have provided on this form by contacting the TAC Road Safety Grants Team at [rsgrants@tac.vic.gov.au](mailto:rsgrants@tac.vic.gov.au).

### Privacy Policy

The TAC is committed to protecting your privacy. Any personal information collected, handled, stored or disclosed about you through our online services will be managed in accordance with the *Transport Accident Act 1986*, *Privacy and Data Protection Act 2014* and the *Health Records Act 2001*.

To view the TAC's Privacy Statement, click [here](#).

### Declaration

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I state that the information in this application and attachments is to the best of my knowledge true and correct. I will notify TAC of any changes to this information and any circumstances that may affect this application. I acknowledge that the TAC may refer this application to external experts or other Government Departments for assessment, reporting, advice, comment or for discussions regarding alternative or collaborative grant funding opportunities.

I understand that this is an application only and may not necessarily result in funding approval. I have read and agree to the Terms and Conditions.

**I have read and agree: \***

Yes

**Name \***

Title      First Name      Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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**Position \***

**Phone Number \***

Must be an Australian phone number.

**Email \***

Must be an email address.

**Date \***

Must be a date.

## Applicant feedback

**We appreciate and welcome any feedback you have on the grant program or application process.**

Word count:

Must be no more than 100 words.